

Minutes of the Finance Committee

Monday, October 22, 2018

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich, Duane Paulson, Tom Michalski, Tim Dondlinger, Tyler Foti, Richard Morris, and Ted Wysocki.

Also Present: Chief of Staff Mark Mader, Administration Director Norm Cummings, Budget Management Specialist Bill Duckwitz, Budget Manager Linda Witkowski, Business & Collections Services Manager Andy Thelke, Human Resources Manager Jim Richter, Senior Human Resources Analyst Renee Gage, Benefits Administrator Andrea Mohr, Register of Deeds Jim Behrend, Criminal Justice Collaborating Council (CJCC) Coordinator Rebecca Luczaj, and Senior Financial Analysts Steve Trimborn and Clara Daniels.

Schedule Next Meeting Date

- November 7

Discuss and Consider 2019 Capital Projects, Debt Service, and Non-Departmental Budgets (General Fund, Health & Dental Insurance Fund, Contingency Fund)

Cummings and Duckwitz discussed the proposed 2019 Debt Service Fund which lists total debt at \$14,790,518 – a decrease of \$102,322 from the adopted 2018 budget. The County tax levy in the Debt Service Fund totals \$13,904,500 – an increase of \$350,000.

Expenditures in the Capital Projects budget total \$25,005,200 – an increase of \$6,218,900. The County tax levy in the Capital Projects budget totals \$1,055,927 – a decrease of \$691,073.

Regarding the Non-Departmental Fund, both revenues and expenditures total \$1,862,600 – a decrease of \$143,300 or 7.1%. The County tax levy in Non-Departmental totals \$60,100 – an increase of \$13,900 or 30.1%.

Cummings, Richter, and Duckwitz presented the 2019 Health and Dental Insurance Fund budget which they discussed in detail. No major concerns were voiced.

MOTION: Morris moved, second by Wysocki to tentatively approve the Debt Service budget. Motion carried 7-0.

MOTION: Michalski moved, second by Paulson to tentatively approve the Capital Projects budget. Motion carried 6-0. Wysocki abstained from voting.

MOTION: Dondlinger moved, second by Michalski to tentatively approve the Health & Dental Insurance Fund. Motion carried 7-0.

MOTION: Michalski moved, second by Foti to tentatively approve the Contingency Fund. Motion carried 7-0.

MOTION: Paulson moved, second by Morris to tentatively approve the remainder of the Non-Departmental budget. Motion carried 7-0.

Discuss and Consider Amendments to the 2019 Waukesha County Operating Budget

Copies of proposed amendment FIN-N to accept U.S. Department of Justice grant funds for the County's Pretrial Diversion Project were distributed which, in part, will fund a 1.0 full-time equivalent sunset paralegal position in the District Attorney's Office. The 2019 cost of this position is \$73,017 in 2019 and will be fully funded with the federal grant funds. In total, the grant award for 2019 is \$188,612 for the Criminal Justice Collaborating Council, and \$78,607 of that goes to the District Attorney's Office.

MOTION: Paulson moved, second by Wysocki to approve Amendment FIN-N. Motion carried 7-0.

MOTION: Wysocki moved, second by Foti to adjourn at 11:00 a.m. Motion carried 7-0.

Respectfully submitted,

Thomas A. Michalski

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Secretary